

City Council Minutes
Tuesday, August 11, 2020

On the 11th day of August 2020, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, by telephone conference to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19) with the following members present:

Henry Wilson)	Mayor
Jon McKenzie)	Mayor Pro Tem
David Booe)	Councilmembers
Larry Kitchens)	
Cathy Thompson)	
Bill McLendon)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Greg Dickens)	Executive Director of Public Works
Duane Hengst)	City Engineer
Rita Frick)	City Secretary
Sunny Patel)	Information Technology Director

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cindy Shepard gave the Invocation.

Mayor Wilson noted the telephonic meeting due to the COVID-19 pandemic provided rules of procedure for the telephone conference meeting.

CONSENT AGENDA

1. Consider approval of the minutes for the July 28, July 31 and August 1, 2020 City Council meetings

Councilmember McKenzie moved to approve the consent agenda. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard
No: None

PRESENTATION(S)**2. Presentation of the Annual Report on the Storm Water Management Plan**

City Engineer Duane Hengst provided the annual report on the Storm Water Management Plan (SWMP) as required by State law. He explained the purpose of the report is to have a public presentation for awareness of the program. He explained SWMP is a comprehensive program for addressing Federal and State regulatory and policy requirements for managing water quality impact on storm water runoff and the City's natural surface waters to support their environmental quality. Mr. Hengst reviewed the various organizational authorities on the Federal, State and local levels making up the comprehensive program. Reviewed were the City's designation as a Small MSR Operator and the permit and reporting requirements for the designation, including best management practices and partnership with the North Central Texas Council of Governments to benefit the regional area. Also reviewed were various implementation measures such as the Household Hazardous Waste and public education events. In response to Councilmember Kitchens observation regarding yard debris and the storm water system, Mr. Hengst agreed it is a source of pollution and an area where staff could educate individuals.

RESOLUTION(S)**3. Consider Resolution 1773 ordering a Special Election to be held November 3, 2020 to allow voters to consider voting for or against the legal sale of all alcoholic beverages for off premise consumption only**

City Manager Clay Caruthers advised Council that a private sector company started a petition drive a few months ago and that a minimum number of signatures are required to move forward for validation. He stated the motivating force for the petition was a private property owner who wishes to add off premise sale as a retail component with a new type of business. He stated the City Secretary worked with Tarrant County to validate the petition and they did receive the necessary signatures. City Secretary Frick stated the petition was received August 3, 2020 and reviewed the petition requirements and findings for the proposed proposition for "the legal sale of all alcoholic beverages for off-premise consumption only" noting the required number of signatures necessary was 4,511, approximately 5,227 valid signatures were validated, being more than the required amount. She stated the petitioners are on file in the City Secretary's Office. Ms. Frick stated the proposed ordinance orders a special election to be held November 3, 2020 to allow the voters to vote for or against the proposition and provides for a joint election agreement and contract for election services with the Tarrant County Elections Administrator.

Mayor Wilson reiterated the Council didn't request the petition and that they are legally required to call the election. In response to Mayor Wilson's question, City Attorney Matthew Boyle stated Council could discuss zoning districts at on a future agenda.

Councilmember Thompson moved to approve Resolution 1773 calling the November 3, 2020 Special Election. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard
No: None

4. Consider Resolution 1774 ordering the General Election of Officers to be held November 3, 2020

City Secretary Rita Frick reviewed the proposed resolution ordering the November 3, 2020 election, ensuing from the postponed May 2, 2020 General Election Officers due to the COVID-19 pandemic. She stated the resolution orders the election and provides for the joint election agreement and contract for election services with the Tarrant County Elections Administrator.

Councilmember Booe moved to approve Resolution 1774 calling the November 3, 2020 General Election. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard
No: None

OTHER BUSINESS

5. Consider authorizing the city manager to renew the current Contract with Cigna to provide stop-loss insurance for the health plans, third-party administration for the health plans and dental ASO plan, and fully insured dental HMO insurance for eligible full-time employees, retirees, and dependents effective 10/1/2020 through 9/30/2021.

City Manager Caruthers stated this item is two of the main components of the employee and retiree benefits program. One contract is the dental insurance, which is fully insured and was bid out in accordance with advice from the City's consultant to keep good costing involved to ensure rates are within market. He stated the other item is healthcare, which has two components. One is the third party administrator, Cigna, which the City is utilizing and again recommend. He explained the benefits of utilizing third party administrators since the city is self-funded. Mr. Caruthers stated the other portion is the stop loss insurance component which is a security feature to stop financial losses at a certain level. He stated Executive Director of Human Resources Matia Messemer will provide additional details for Council. Ms. Messemer reviewed the bid process and

negotiations that was coordinated and managed by the City's benefits consultant, HUB International, who after reviewing the best and final offers, recommend renewal with Cigna for stop loss insurance for plan year 2020-2021, resulting in a 1.2% increase in premium cost. She noted Cigna will provide a \$35,000 Health Improvement Fund, and provide an administration fee credit of one time \$25 per employee per month of \$108,000. She stated this renewal has significantly lower increases than originally anticipated. She explained the cost of pharmacy and medical is shared between employees, retirees and the City, and structured to be well balanced. Ms. Messemer reviewed the dental plans with a 6.7% increase in the self-funded ASO plan and a 2% increase in premiums for the HMO plan. She reviewed the loss reserve fund and that overall costs are shared between the City departmental budgets, employees, and retirees.

Councilmember Shepard moved to authorize the city manager to renew the current contract with Cigna to provide stop-loss insurance for the health plans, third-party administration for the health plans and dental ASO plan, and fully insured dental HMO insurance for eligible full-time employees, retirees, and dependents effective 10/1/2020. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard

No: None

6. Consider authorizing the city manager to purchase two HVAC units for the Hurst Conference Center

City Manager Clay Caruthers stated that over the years the City established an equipment replacement fund in the special project fund for the Hurst Conference Center. He stated the Conference Center was doing very well pre COVID-19 and also built their own capital reserves. Mr. Caruthers stated during the pandemic, he asked the HCC Director to use reserves and operations to survive the pandemic downturn. He stated replacement funds for the AC's are available from special projects and some costs may qualify for CARES Act funding due to the Bi-Polar Ionization to clean the air.

Councilmember Thompson moved to authorize the purchase of the two HVAC units not to exceed \$84,000. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard

No: None

7. Review of upcoming calendar items – City Manager Caruthers noted the Budget and Tax Rate Public Hearings scheduled for tomorrow, August 12, City Hall at 6:30 p.m. He also noted that the meeting scheduled was adjusted to allow in person attendance and that COVID-19 procedures will be in place, or if preferred, you can call in also.

8. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. No one spoke.

Mayor Wilson did not recess the meeting to Executive Session.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session

9. Take any and all action ensuing from Executive Session.

No action was taken.


ADJOURNMENT – The meeting adjourned at 7:09 p.m.

APPROVED this the 25th day of August 2020.

ATTEST:


Rita Frick, City Secretary

APPROVED:


Henry Wilson, Mayor